

State: Arkansas **Filing Company:** The United States Life Insurance Company in the City of New York
TOI/Sub-TOI: ML02 Multi-Line - Other/ML02.000 Multi-Line - Other
Product Name: Multi Product Association
Project Name/Number: AGD Association/AGD-2012

Filing at a Glance

Company: The United States Life Insurance Company in the City of New York
Product Name: Multi Product Association
State: Arkansas
TOI: ML02 Multi-Line - Other
Sub-TOI: ML02.000 Multi-Line - Other
Filing Type: Form
Date Submitted: 09/07/2012
SERFF Tr Num: AMGN-128672402
SERFF Status: Closed-Approved-Closed
State Tr Num:
State Status: Approved-Closed
Co Tr Num: AGD-2012
Implementation: On Approval
Date Requested:
Author(s): Cheryl Sileno, Maggie Sheehan, Bernadette Pham, Lisa Williams, MaryEllen Boyle, Linda Ryan-James
Reviewer(s): Rosalind Minor (primary)
Disposition Date: 09/13/2012
Disposition Status: Approved-Closed
Implementation Date:
State Filing Description:

State: Arkansas **Filing Company:** The United States Life Insurance Company in the City of New York

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General Information

Project Name: AGD Association Status of Filing in Domicile: Not Filed
 Project Number: AGD-2012 Date Approved in Domicile:
 Requested Filing Mode: Review & Approval Domicile Status Comments: Association filing is not required in New York

Explanation for Combination/Other: Market Type: Group
 Submission Type: New Submission Group Market Size: Large
 Group Market Type: Association Overall Rate Impact:
 Filing Status Changed: 09/13/2012
 State Status Changed: 09/13/2012 Deemer Date:
 Created By: Linda Ryan-James Submitted By: Linda Ryan-James
 Corresponding Filing Tracking Number:

Filing Description:

The United States Life Insurance Company in the City of New York
 NAIC 70106
 FEIN 13-5459480
 Association Filing In State and Out of State

The United States Life Insurance Company in the City of New York requests approval to issue its previously approved Disability including Business Overhead, Group Term Life and AD&D Insurance coverages to The Academy of General Dentistry Association (AGD) for in state and out of state use. The approved forms were submitted as a "Matrix" filing meaning multiple coverages were incorporated in the filing but only the case specific coverages/provisions are used to develop a particular plan.

We believe The Academy of General Dentistry Association is a true association group in accordance with Arkansas eligible group statutes. This group policy will cover members of the AGD who are residents of your state. A copy of the Bylaws and Constitution are enclosed.

We look forward to your review and final disposition of this filing. Please do not hesitate to contact us if additional information is required.

Thank you.

Company and Contact

Filing Contact Information

Linda Ryan-James, Senior Product Filing Analyst Linda.ryan-james@aigbenefits.com
 3600 Route 66 732-922-7021 [Phone]
 Neptune, NJ 07754 732-922-5252 [FAX]

State: Arkansas **Filing Company:** The United States Life Insurance Company in the City of New York
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Filing Company Information

The United States Life Insurance Company in the City of New York
 One World Financial Center
 200 Liberty Street
 New York, NY 10281
 (713) 831-3508 ext. [Phone]

CoCode: 70106
 Group Code: 12
 Group Name: AIG
 FEIN Number: 13-5459480

State of Domicile: New York
 Company Type:
 State ID Number:

Filing Fees

Fee Required? Yes
 Fee Amount: \$50.00
 Retaliatory? No
 Fee Explanation: The state of domicile in NY which has no filing fee.
 The fee submitted is the Arkansas fee.
 Per Company: No

Company	Amount	Date Processed	Transaction #
The United States Life Insurance Company in the City of New York	\$50.00	09/07/2012	62489144

SERFF Tracking #:

AMGN-128672402

State Tracking #:

Company Tracking #:

AGD-2012

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Correspondence Summary

Dispositions

Status	Created By	Created On	Date Submitted
Approved-Closed	Rosalind Minor	09/13/2012	09/13/2012

Objection Letters and Response Letters

Objection Letters

Status	Created By	Created On	Date Submitted
Pending Industry Response	Rosalind Minor	09/10/2012	09/10/2012

Response Letters

Responded By	Created On	Date Submitted
Linda Ryan-James	09/12/2012	09/12/2012

SERFF Tracking #:

AMGN-128672402

State Tracking #:

Company Tracking #:

AGD-2012

State:

Arkansas

Filing Company:

The United States Life Insurance Company in the City of New York

TOI/Sub-TOI:

ML02 Multi-Line - Other/ML02.000 Multi-Line - Other

Product Name:

Multi Product Association

Project Name/Number:

AGD Association/AGD-2012

Disposition

Disposition Date: 09/13/2012

Implementation Date:

Status: Approved-Closed

Comment:

Rate data does NOT apply to filing.

Schedule	Schedule Item	Schedule Item Status	Public Access
Supporting Document	Name Change Endorsement	Approved-Closed	Yes
Supporting Document	Address Change Endorsement	Approved-Closed	Yes
Supporting Document	Constitution and Bylaws	Approved-Closed	Yes
Supporting Document	Articles of Incorporation	Approved-Closed	Yes

State: Arkansas **Filing Company:** The United States Life Insurance Company in the City of New York

TOI/Sub-TOI: ML02 Multi-Line - Other/ML02.000 Multi-Line - Other

Product Name: Multi Product Association

Project Name/Number: AGD Association/AGD-2012

Objection Letter

Objection Letter Status	Pending Industry Response
Objection Letter Date	09/10/2012
Submitted Date	09/10/2012
Respond By Date	

Dear Linda Ryan-James,

Introduction:

This will acknowledge receipt of the captioned filing.

Objection 1

- Constitution and Bylaws (Supporting Document)

Comments:

As required by ACA 23-86-106(2)(A)(i), please provide a copy of the Articles of incorporation. Also, does the association meet the requirement outlined under ACA 23-86-106(2)(A)(ii) and (iii)?

Conclusion:

A.C.A. 23-79-109(1)-(5) sets forth the procedure by which filings may be deemed approved upon the expiration of certain time periods with no affirmative action by the commissioner. If the commissioner determines that additional information is needed to make a decision regarding approval, such request for information will be made to the company. The filing will not be considered complete until said additional information is received. The time periods set forth in this statute will not begin to run until the filing is complete.

Please feel free to contact me if you have questions.

Sincerely,

Rosalind Minor

State: Arkansas
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Product Name: Multi Product Association
Project Name/Number: AGD Association/AGD-2012

Filing Company: The United States Life Insurance Company in the City of New York

Response Letter

Response Letter Status	Submitted to State
Response Letter Date	09/12/2012
Submitted Date	09/12/2012

Dear Rosalind Minor,

Introduction:

This will respond to your correspondence of September 10, 2012.

Response 1

Comments:

The articles of incorporation are now attached to the Supporting Documents tab. Also, the Association meets the requirements of ACA 23-86-106(2)(II) and (iii) as the Association has at least one hundred (100) members; and has been organized and maintained in good faith in active existence for at least two (2) years .

Related Objection 1

Applies To:

- Constitution and Bylaws (Supporting Document)

Comments:

As required by ACA 23-86-106(2)(A)(i), please provide a copy of the Articles of incorporation. Also, does the association meet the requirement outlined under ACA 23-86-106(2)(A)(ii) and (iii)?

Changed Items:

Supporting Document Schedule Item Changes

Satisfied -Name: Articles of Incorporation

Comment:

No Form Schedule items changed.

No Rate/Rule Schedule items changed.

Conclusion:

With the receipt of this additional information, your further consideration of this filing is requested.

Thank you,

Linda Ryan-James

SERFF Tracking #:

AMGN-128672402

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Company Tracking #:

AGD-2012

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Sincerely,

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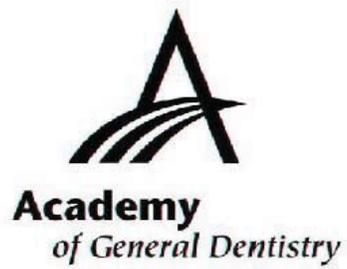
Supporting Document Schedules

		Item Status:	Status Date:
Bypassed - Item:	Name Change Endorsement	Approved-Closed	09/13/2012
Bypass Reason:	Not applicable to this filing		
Comments:			

		Item Status:	Status Date:
Bypassed - Item:	Address Change Endorsement	Approved-Closed	09/13/2012
Bypass Reason:	Not applicable to this filing		
Comments:			

		Item Status:	Status Date:
Satisfied - Item:	Constitution and Bylaws	Approved-Closed	09/13/2012
Comments:			
Attachment(s):	2011 constitution bylaws pgs 1 - 6 - 8-24-11.pdf 2011 constitution bylaws pgs 7-8 - 8-24-11.pdf 2011 constitution bylaws pgs 9-18 - 8-24-11.pdf		

		Item Status:	Status Date:
Satisfied - Item:	Articles of Incorporation	Approved-Closed	09/13/2012
Comments:			
Attachment(s):	Articles on Inc AGD.PDF		



AGD Constitution & Bylaws

Amended:

July 28, 2011
San Diego Convention Center, San Diego, CA

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1 CONSTITUTION OF THE ACADEMY OF GENERAL
2 DENTISTRY
3
4 ARTICLE I,
5
6 Name
7
8 The name of this organization (hereinafter referred to as
9 "the AGD") shall be "The Academy of General Dentistry."
10
11 ARTICLE II, Core Purpose
12
13 Core Purpose
14
15 Section 1. Advance the value and excellence of general
16 dentistry.
17
18 Section 2. To accomplish this purpose this AGD shall:
19
20 A. Grant charters to state, provincial or regional units
21 located in the United States, Canada, or territories
22 of the United States in such manner as provided in
23 the Bylaws;
24
25 B. Have the power to acquire, own, and convey real
26 and personal property;
27
28 C. Carry on research;
29
30 D. Grant certificates in recognition of achievement in
31 the science and practice of dentistry;
32
33 E. Issue publications;
34
35 F. Establish and operate courses, museums, and
36 libraries;
37
38 G. Create other incentives and provisions for
39 continuing education courses in dentistry;
40
41 H. Use all appropriate means for attainment of its
42 objectives which from time to time may seem to it
43 desirable.
44
45 ARTICLE III
46
47 Organization
48
49 Section 1. Incorporation:
50 The AGD shall be incorporated in the State of Illinois as
51 a not-for-profit organization; no part of its property or
52 earnings shall inure to the benefit of any member
53 thereof.
54
55 Section 2. Headquarters Office:
56 The registered office of this AGD shall be known as the
57 Headquarters Office and shall be located in the State of
58 Illinois, United States of America.
59
60 Section 3. Constituents:
61 A constituent AGD may be organized and chartered
62 subject to the provision in the Bylaws.
63
64 Section 4. Components:
65 A component AGD may be organized by a constituent
66 AGD in accordance with the provisions in the Bylaws.
67
68 Section 5. Regions:
69 Constituent AGDs shall be grouped into regions as
70 provided in Chapter VII of the Bylaws.
71
72 Section 6. Dissolution of Regions or Constituents:

73 A region or constituent AGD may be dissolved by the
74 House of Delegates by a resolution approved by at least
75 two-thirds (2/3) of the delegates present and voting at
76 the annual meeting,
77
78 ARTICLE IV
79
80 Membership
81
82 The active, emeritus, and retired members of this AGD
83 shall be dentists whose qualifications, classification
84 rights, obligations, and method of acceptance and
85 election shall be established in Chapter I of the Bylaws.
86
87 ARTICLE V
88
89 Government
90
91 Section 1. Legislative body:
92 The legislative and supreme governing body of this AGD
93 shall be the House of Delegates as provided in Chapter
94 VIII of the Bylaws.
95
96 Section 2. Administrative body:
97 The administrative body of this AGD shall be the Board
98 as provided in Chapter XII of the Bylaws.
99
100 ARTICLE VI
101
102 Officers
103
104 Section 1. Elective officers:
105 The elective officers of this AGD shall be a president, a
106 president-elect, a vice president, a secretary, a treasurer,
107 a speaker of the House of Delegates, and an editor. The
108 powers, duties, terms of office, and method of election
109 shall be as set forth in the Bylaws.
110
111 Section 2. Appointive officers:
112 The appointive officer of the AGD shall be an executive
113 director who shall be appointed by the Board as
114 provided in Chapter XI of the Bylaws.
115
116 ARTICLE VII
117
118 Meetings
119
120 Section 1. The annual meeting of this AGD shall be
121 composed of the annual session of the House of
122 Delegates as provided in Chapter VIII, Section 4 of the
123 Bylaws, and the election of officers as provided in
124 Chapter IX, Section 1 of the Bylaws. Other meetings
125 may be held at a time and place as shall be approved by
126 two-thirds (2/3) vote of the Board. Notice of such
127 meetings shall be published at least sixty (60) days
128 before the date fixed.
129
130 Section 2. A scientific session and convocation
131 ceremony shall be held annually.
132
133 ARTICLE VIII
134
135 Journal
136
137 The AGD shall publish a journal and a newsletter.
138
139 ARTICLE IX
140
141 Principles of Ethics
142
143 The Principles of Ethics of the AGD shall be the
144 Principles of Ethics of the American Dental Association.

145	ARTICLE X	218	
146		219	
147	Revisions and Amendments of the Constitution	220	
148		221	
149	Section 1. The Constitution may be amended by an	222	
150	affirmative vote of at least two-thirds (2/3) of the	223	
151	delegates present and voting at the annual meeting of	224	
152	the AGD, provided that a copy of the proposed	225	
153	amendment shall be sent to the members of the AGD at	226	
154	least thirty (30) days before the meeting at which such	227	
155	action is proposed to be taken.	228	
156		229	
157	Section 2. Amendments of this Constitution shall be	230	
158	proposed only by the Board, the Constitution and	231	
159	Bylaws and Judicial Procedures Council, any	232	
160	constituent or component AGD, or any twenty-five (25)	233	
161	active or emeriti members, provided submission is made	234	
162	to the secretary at least sixty (60) days, but no more than	235	
163	one hundred and twenty (120) days prior to the annual	236	
164	meeting of the House of Delegates.	237	
165		238	
166	Section 3. The secretary shall be responsible for the	239	
167	notification of all members of the AGD of proposed	240	
168	amendments at least thirty (30) days prior to the annual	241	
169	meeting of the House of Delegates.	242	
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174		247	
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176		249	
177	Section 1. Classification of Membership:	250	
178	The members of this AGD shall be classified as follows:	251	
179		252	
180	A. Active General Dentist Members	253	
181	B. Emeritus Members	254	
182	C. Honorary Members	255	
183	D. Associate Members	256	
184	E. Student Members	257	
185	F. Retired Members	258	
186	G. Affiliates	259	
187		260	
188	A. Active General Dentist Members	261	
189		262	
190	1. The active general dentist members of this	263	
191	AGD shall be general dentists in good standing	264	
192	with dues and assessments having been paid.	265	
193		266	
194	2. All applications for membership shall meet the	267	
195	guidelines established by the AGD and those	268	
196	applicants who meet the following eligibility	269	
197	requirements shall be approved for active	270	
198	general dentist membership by AGD staff.	271	
199		272	
200	3. Eligibility: In order to be eligible for active	273	
201	general dentist membership, a dentist must	274	
202	meet the following qualifications:	275	
203		276	
204	a. Shall have graduated from a school of	277	
205	dentistry accredited by the Commission	278	
206	on Dental Accreditation (CODA) or the	279	
207	Commission on Dental Accreditation of	280	
208	Canada (CDAC), or have successfully	281	
209	completed a CODA or CDAC-accredited	282	
210	general practice residency (GPR) or	283	
211	advanced education in general dentistry	284	
212	(AEGD) program, or hold a license to	285	
213	practice dentistry in any state or territory	286	
214	in the United States or province or	287	
215	territory of Canada. Dentists who are in a	288	
216	country outside the United States or	289	
217	Canada are eligible for active general	290	
			dentist membership if they meet one or
			more of the above-referenced educational
			requirements and hold a license to
			practice dentistry in that country;
			b. Shall be a general dentist (the term
			general dentist shall be defined to mean
			those who have not limited themselves to
			a recognized specialty of dentistry); and
			c. Shall be of high moral and professional
			character and agree to abide by the
			Principles of Ethics of the American
			Dental Association.
			4. To maintain active general dentist
			membership, a member shall:
			a. Accumulate a minimum of seventy-five
			(75) hours of continuing education credit
			every three (3) years.
			b. Abide by the Principles of Ethics of the
			American Dental Association; and
			c. Not have license revoked or under
			suspension in any jurisdiction.
			5. There shall be issued to each active general
			dentist member a certificate of membership in
			such form as determined by the AGD. Upon
			resignation or termination of membership, an
			individual shall forfeit the rights associated
			with an active general dentist membership:
			6. An active general dentist member shall be
			entitled to vote, and shall be eligible to run for
			office in the AGD, to serve in the House of
			Delegates, and to serve on councils and
			committees.
			B. Emeritus Members
			1. An active general dentist member, associate,
			or retired member in good standing with dues
			and assessments having been paid who has
			been a continuous member for thirty (30)
			consecutive years or thirty-five (35) non-
			consecutive years may, upon attaining the age
			of sixty-five (65), be classified as a member
			emeritus upon application to the executive
			director, verified with AGD's records, followed
			by subsequent notification of the constituent
			AGD. Special circumstances will be
			considered by the Membership Council.
			2. An emeritus member may voluntarily relinquish
			a license to practice dentistry upon becoming
			fully retired from dental practice, but at such
			time, in order to maintain emeritus status, the
			member must not have a license which is
			currently revoked or under suspension in any
			jurisdiction.
			3. A member emeritus shall be entitled to all of
			the rights and privileges of an active general
			dentist member.
			4. There shall be issued to each emeritus
			member a certificate of membership in such
			form as determined by the AGD. Upon
			resignation or termination of membership, an
			individual shall forfeit the rights and privileges

291	associated with emeritus membership.	364	(75) hours of continuing education credit
292		365	every three (3) years.
293	C. Honorary Members	366	
294		367	b. Abide by the Principles of Ethics of the
295	1. Persons of distinction who have rendered	368	American Dental Association and;
296	outstanding service to the dental profession,	369	
297	may be elected by the AGD to honorary	370	c. Not have a license revoked or under
298	membership by a majority vote of the Board.	371	suspension in any jurisdiction.
299		372	
300	2. An honorary member shall be entitled to all the	373	5. Associate members shall be entitled to all of
301	rights and privileges of an active general	374	the rights and privileges of an active general
302	dentist member except the right to vote, hold	375	dentist member, except the right to vote or
303	office in the AGD, or serve on the House of	376	hold office in the AGD or its constituents.
304	Delegates. Honorary members may serve and	377	Associate members may serve and vote on
305	vote on councils and committees at all levels	378	councils and committees at all levels of the
306	of the organization.	379	organization.
307		380	
308	3. There shall be issued to each honorary	381	6. There shall be issued to each associate
309	member a certificate of membership in such	382	member a certificate of membership in such
310	form as determined by the AGD. Upon	383	form as determined by the AGD. Upon
311	resignation or termination of membership, an	384	resignation or termination of membership, an
312	individual shall forfeit the rights and privileges	385	individual shall forfeit the rights and privileges
313	associated with honorary membership.	386	associated with associate membership.
314		387	
315	4. In the event that an active general dentist	388	E. Student Members
316	member is nominated for honorary	389	
317	membership, the active general dentist	390	1. The student members of this AGD shall be pre-
318	membership rights and privileges will be	391	doctoral students of a dental school accredited
319	adhered to.	392	by the Commission on Dental Accreditation
320		393	(CODA) in the United States or the Commission
321	D. Associate Members	394	on Dental Accreditation of Canada (CDAC).
322		395	
323	1. The associate members of this AGD shall be	396	2. All applications for membership shall meet the
324	dentists practicing as specialists rather than	397	guidelines established by the AGD and those
325	general dentists in good standing with dues	398	applicants who meet the eligibility
326	and assessments having been paid.	399	requirements shall be approved for student
327		400	membership by AGD staff.
328	2. All applications for membership shall meet the	401	
329	guidelines established by the AGD and those	402	3. There shall be issued to each student member
330	applicants who meet the following eligibility	403	a certificate of membership in such form as
331	requirements shall be approved for associate	404	determined by the AGD. Upon resignation or
332	membership by AGD staff.	405	termination of membership, an individual shall
333		406	forfeit the rights and privileges associated with
334	3. In order to be eligible for associate	407	resident/student membership.
335	membership, a dentist must meet the following	408	
336	qualifications:	409	4. Student members shall be eligible to serve on
337		410	a council or committee.
338	a. Shall have graduated from a school of	411	
339	dentistry accredited by the Commission	412	F. Retired Members
340	on Dental Accreditation (CODA) or the	413	
341	Commission on Dental Accreditation of	414	1. An active general dentist member in good
342	Canada (CDAC), or have successfully	415	standing who has been an active general
343	completed a CODA or CDAC-accredited	416	dentist member for ten (10) years or more, and
344	specialty residency program, or hold a	417	is now a retired member of his or her
345	license to practice dentistry in any state or	418	constituent AGD, if such exists, and no longer
346	territory in the United States or province	419	earning income from the performance of
347	or territory of Canada. Dentists in a	420	service as a member of the faculty of a dental
348	country outside the United States or	421	school, as a dental administrator or consultant,
349	Canada are eligible for associate	422	or as a practitioner of any activity for which a
350	membership if they meet the above-	423	license to practice dentistry or dental hygiene
351	referenced educational requirement and	424	is required by the state, the District of
352	hold a license to practice dentistry in that	425	Columbia, the Commonwealth of Puerto Rico,
353	country;	426	a dependency of the United States, or Canada,
354		427	may be classified as a retired member, upon
355	b. Shall be of high moral and professional	428	application to the executive director and upon
356	character and agree to abide by the	429	proof of qualification.
357	Principles of Ethics of the American	430	
358	Dental Association.	431	2. To apply for retired membership status, the
359		432	active general dentist member shall submit an
360	4. To maintain associate membership, a member	433	affidavit attesting to his or her retirement to the
361	shall:	434	AGD's executive director. AGD Headquarters
362		435	will send notification to the AGD constituent of
363	a. Accumulate a minimum of seventy-five	436	the application and the constituent will have 30

437	days to provide input prior to AGD	510	1. The candidate must have completed a
438	Headquarters' decision.	511	minimum of five hundred (500) hours of
439		512	recognized continuing education credit
440	3. A retired member shall be entitled to vote, hold	513	acceptable to the Dental Education Council.
441	office in the AGD, serve in the House of	514	
442	Delegates, or serve on a council or committee.	515	2. The candidate must have taken and received a
443		516	passing score on the FAGD Examination.
444	4. There shall be issued to each retired member a	517	
445	certificate of membership in such form as	518	3. The candidate must have been a general
446	determined by the AGD. Upon resignation or	519	dentist member, associate, emeritus, or retired
447	termination of membership, an individual shall	520	member of the AGD in good standing for at
448	forfeit the rights and privileges associated with	521	least three (3) years (36 months) immediately
449	retired membership.	522	preceding September 30 of the year of the
450		523	convocation for which the candidate is
451	G. Affiliates	524	submitting an application.
452		525	
453	1. The affiliate members of this AGD shall be	526	4. The candidate must submit an application for
454	individuals who are not eligible for	527	the award acceptable to the Dental Education
455	membership in the AGD in any other category,	528	Council and during a time period specified by
456	but who are interested in the aims and	529	the Dental Education Council.
457	objectives of the AGD, and who are in good	530	
458	standing with dues and assessments having	531	5. AGD Members are allowed to elect to stay in
459	been paid.	532	the same constituent they were in at the time
460		533	of their retirement, as long as they meet the
461	2. All applications for membership shall meet the	534	requirements of the retired membership
462	guidelines established by the AGD and those	535	category.
463	applicants who meet the eligibility	536	
464	requirements shall be approved for affiliate	537	B. The candidate, whose application for Fellowship
465	membership by AGD staff.	538	has been approved, and fees (established by the
466		539	Board) paid and forwarded to the Headquarters
467	3. There shall be issued to each affiliate member	540	Office, must be present at the convocation of the
468	a certificate of membership in such form as	541	annual meeting to receive the Fellowship, unless an
469	determined by the AGD. Upon resignation or	542	exception is granted by the chairperson of the
470	termination of membership, an individual shall	543	Dental Education Council. Such exceptions must
471	forfeit the rights and privileges associated with	544	be in keeping with policy adopted by the Board.
472	affiliate membership.	545	
473		546	C. The deadline for submission of the applications will
474	4. Affiliate members shall be entitled to all of the	547	be announced each year in an AGD publication.
475	rights and privileges of an active general	548	Each applicant will be notified of the action taken at
476	dentist member, except the right to vote or	549	least sixty (60) days prior to the annual meeting.
477	hold office in the AGD or its constituents.	550	
478	Affiliate members may only serve as advisors	551	Section 2. Masters
479	on councils and committees at all levels of the	552	
480	organization.	553	A. Dentists who are active general dentist members,
481		554	emeritus, retired, or associate members shall be
482	Section 2. Removal from One Jurisdiction to Another	555	eligible to receive the Mastership award upon
483		556	satisfying the following minimum requirements:
484	A. A member who has changed the location of his or	557	
485	her practice from the jurisdiction of one constituent	558	1. The candidate must have received the AGD
486	AGD to that of another constituent AGD may	559	Fellowship award at a previous annual
487	maintain active membership in the constituent AGD	560	meeting.
488	of which he or she is a member for one (1) full	561	
489	calendar year following that of his or her removal	562	2. The candidate must have completed a
490	from the jurisdiction of such AGD.	563	minimum of six hundred (600) hours of
491		564	recognized continuing education credit since
492	B. A dentist who retires from active practice and	565	the date specified as the candidate's official
493	establishes residence in an area outside the	566	FAGD application date, as determined by the
494	jurisdiction of the constituent in which he or she	567	Dental Education Council. These six hundred
495	holds membership shall be permitted to continue	568	(600) credits must meet the criteria for
496	his or her membership in such constituent for the	569	acceptance by the Dental Education Council.
497	period of his or her retirement.	570	
498		571	3. The candidate must submit an application for
499	CHAPTER II,	572	the award acceptable to the Dental Education
500		573	Council and during a time period specified by
501	Fellows/Masters	574	the Dental Education Council.
502		575	
503	Section 1. Fellows	576	B. The candidate, whose application for Mastership
504		577	has been approved, and fees (established by the
505	A. Dentists who are active general dentist members,	578	Board) paid and forwarded to the Headquarters
506	emeritus, retired or associate members shall be	579	Office, must be present at the convocation or the
507	eligible to receive the Fellowship award upon	580	annual meeting to receive the Mastership, unless an
508	completion of the following requirements:	581	exception is granted by the chairperson of the
509		582	Dental Education Council. Such exceptions must

583 be in keeping with policy adopted by the Board.
584
585 **Section 3. Rights and Privileges**
586
587 **A** While they remain members of the AGD, Fellows
588 and Masters shall have the right to list their
589 awards on professional announcements, in
590 advertisements or other promotional materials,
591 and in curriculum vitae, resumes and other such
592 documents.
593
594 Upon resignation or termination of their AGD
595 membership, except as noted below, Fellows and
596 Masters forfeit all rights associated with their
597 award, including the right to list their awards on
598 professional announcements, in advertisements,
599 or in other promotional materials. They shall
600 continue to have the right to list the attainment of
601 their awards in curriculum vitae, resumes and
602 other such historical documents.
603
604 **CHAPTER III,**
605
606 **Dues, Assessments, and Processing Fees**
607
608 **Section 1. Membership Dues:**
609 Membership dues shall be payable on the first day of
610 January of each year.
611
612 **A. Active members:**
613 Dues for active members, including Fellows and
614 Masters, shall be determined by a majority vote in
615 the House of Delegates, in accordance with these
616 Bylaws.
617
618 **B. Emeritus members:**
619 An emeritus member shall be exempt from the
620 payment of dues, except that he or she must pay a
621 fee established by the Board if he or she wishes to
622 subscribe to the publications of the AGD.
623
624 **C. Honorary members and Honorary Fellows:**
625 Honorary members and Honorary Fellows shall be
626 exempt from the payment of dues.
627
628 **D. Associate members:**
629 Dues for associate members shall be determined by
630 the House of Delegates.
631
632 **E. Student members:**
633 Dues for student members shall be determined by
634 the House of Delegates.
635
636 **F. Retired members:**
637 Dues for retired members shall be determined by
638 the House of Delegates.
639
640 **Section 2. Active Members Elected After July 1:**
641 The dues for members enrolled between July 1 and
642 September 30 shall be fifty (50) percent of the regular
643 national dues.
644 **Section 3. Active Members Elected After October 1**
645 of any year shall be applied to the next calendar year.
646 The individual's date of membership shall be based on
647 the date of receipt of the application.
648
649 **Section 4. Affiliates:**
650 Dues for affiliates shall be established at one half of
651 active member dues.
652
653 **Section 5. Loss of Membership and Reinstatement**
654
655 **A. For non-payment of dues:**

656
657 1. A member whose current dues have not been
658 paid by March 31 of the current year shall
659 cease to be a member of the AGD;
660
661 2. The individual may secure reinstatement by
662 paying the amount due prior to the end of the
663 calendar year. If, by December 31 of any given
664 year, the amount due remains unpaid, the
665 individual may secure reinstatement as an
666 active or associate member, or as a Fellow or
667 Master for that given year by fully paying his or
668 her dues. Once such a member is reinstated,
669 he or she may reclaim credit for any continuing
670 education credits he or she obtained while an
671 active member of the AGD.
672
673 **B. For failure to fulfill the AGD's continuing education**
674 **requirements:**
675
676 1. An active or associate member who fails to
677 meet the AGD's continuing education
678 requirements shall lose his or her membership
679 unless an appeal has been granted by the
680 Membership Council in accordance with the
681 Board policy;
682
683 2. The implementation of the AGD's continuing
684 education requirements shall be in accordance
685 with policy established by the House of
686 Delegates;
687
688 3. Exemptions to this policy shall be in
689 accordance with policy established by the
690 Board upon the recommendation of the
691 Membership Council.
692
693 **C. As a result of judicial procedure:**
694
695 1. A constituent AGD may cause an individual to
696 lose his or her membership either temporarily
697 or permanently as provided in Chapter XIV,
698 Section 1.A. The AGD's Constitution and
699 Bylaws and Judicial Procedures Council may
700 cause an individual who is not affiliated with a
701 constituent AGD to lose his or her membership
702 as provided in Chapter XIV, Section 2;
703
704 2. A member under suspension is automatically
705 reinstated at the end of the suspension period
706 as specified by the constituent AGD and/or the
707 Constitution and Bylaws and Judicial
708 Procedures Council;
709
710 3. A member who is expelled from the
711 organization may not be reinstated until such
712 time as the expulsion is lifted by either the
713 involved constituent AGD or an appeal to the
714 Constitution and Bylaws and Judicial
715 Procedures Council.
716
717 **D. Upon resignation or termination, an individual**
718 **forfeits all rights associated with his/her AGD**
719 **membership, including any professional**
720 **announcements, advertising, or promotion of**
721 **Fellowship or Mastership to the public, excepting**
722 **listing the attainment of that award on a curriculum**
723 **vitae, resume, or other such historical documents.**
724
725 **CHAPTER IV**
726
727 **Special Considerations**
728
729 **Section 1. Special Considerations**

729 A. Recent Graduates:
730 The House of Delegates shall determine a special
731 rate or series of rates for those who have recently
732 completed their formal dental school training and
733 grant such special rate(s) for the number of years
734 determined by the House of Delegates following
735 graduation.
736

737 B. Total Disability:
738 A member of the AGD who is totally disabled and
739 who is unable to engage in the duties of the dental
740 profession and who is a member in good standing
741 at the time total disability was incurred shall be
742 exempt from the payment of dues and shall be in
743 good standing during the period of total disability.
744

745 1. A totally disabled member may apply for dues
746 waiver by:
747

748 a. Submitting to the AGD Headquarters a
749 signed physician's statement, attesting
750 total disability; and
751

752 b. A dues waiver application through the
753 Membership Council attesting to his or
754 her total disability.
755

756 2. During the period of exemption from dues,
757 further verification of disability may be
758 requested by this AGD.
759

760 C. Leave of Absence
761

762 1. A member in good standing who has
763 temporarily left the practice of dentistry for
764 reasons including, but not limited to family
765 leave, family tragedy, or personal health
766 problems, for at least six (6) months may be
767 granted a leave of absence subject to approval
768 by the Membership Council.
769

770 2. Dues will be the same as that established by
771 the House of Delegates for retired members
772 and will pertain to the new calendar year, with
773 dues to resume at the appropriate rate for the
774 following year unless the leave of absence is
775 extended at the request of the member and by
776 approval of the Membership Council.
777

778 3. Leave of absence status is limited to three (3)
779 consecutive years.
780

781 4. Members who have lapsed membership in the
782 AGD may not take advantage of this provision
783 unless their dues have been fully paid for the
784 year in which the need for a leave started.
785

786 5. Consideration for granting leave of absence
787 will not be granted to any member whose
788 license is currently revoked or suspended.
789

790 CHAPTER V
791

792 Constituent AGD's
793

794 Section 1. Organization:
795 A constituent AGD may be organized and chartered, as a
796 separate legal entity, subject to the approval of the
797 House of Delegates, providing that the petition for
798 constituent status be received by the executive director
799 at least thirty (30) days prior to the annual meeting, and
800 that one (1) of the two (2) petition requirements is
801 fulfilled.

802

803 A. Upon petition of thirty-five (35) active members of
804 the AGD located within the geographical
805 boundaries of a particular state, any province or
806 group of provinces in Canada designated by these
807 Bylaws for constituent status, any territorial
808 jurisdiction of the United States, or any branch of
809 the federal dental services.
810

811 B. Upon a petition signed by a number of active
812 members representing ten (10) percent of the
813 eligible dentists (as determined in accordance with
814 the provisions of Chapter 1, Section 1.A.5. and
815 Section 5 of Chapter V of these Bylaws) within the
816 jurisdiction of a particular state, any province or
817 group of provinces in Canada designated in these
818 Bylaws for constituent status, any territorial
819 jurisdiction of the United States, or branch of the
820 Federal Services. Under no circumstance may a
821 constituent be formed with fewer than twenty-five
822 (25) active members.
823

824 Section 2. Name:
825 A constituent AGD shall take its name from the state,
826 province or group of provinces, territory, or federal
827 dental service within which it is chartered and shall be
828 designated as the (name of the state, etc.) Academy of
829 General Dentistry.
830

831 Section 3. Constitution and Bylaws:
832 Each constituent AGD shall adopt and maintain a
833 Constitution and Bylaws which shall not be in conflict
834 with, nor limit, the Constitution and Bylaws of this AGD,
835 and shall maintain a current copy on file with the
836 executive director of this AGD.
837

838 Section 4. Procedures for Determining Constituent
839 Membership:
840 The membership of a constituent AGD shall be
841 determined as of October 1 of each year. If a constituent
842 has fewer than twenty-five (25) active, emeriti, and/or
843 retired members as of the time the delegate count is
844 made on October 1, the constituent shall be advised in
845 writing that it will not be entitled to a delegate if it has its
846 charter revoked. If the membership of the constituent is
847 less than twenty-five (25) for two (2) consecutive years,
848 the constituent shall then fall into inactive status for that
849 year and not be entitled to have a delegate in the next
850 House of Delegates. If a constituent achieves twenty-
851 five (25) active, emeriti, and/or retired members as of the
852 next October 1, it shall be reinstated as an active
853 constituent with the right to be represented in the next
854 House.
855

856 Section 5. Membership Requirements: All general
857 dentist, associate, and retired members of the AGD must
858 hold current membership in both the AGD and the
859 appropriate constituent AGD.
860

861 CHAPTER VI
862

863 Component AGD's
864

865 Section 1. Name:
866 A component AGD shall take its name, as designated by
867 the constituent AGD, from the section of the state,
868 province, or geographical area from which it draws its
869 members.
870

871 Section 2. Organization:
872 A component AGD may be organized, as a separate legal
873 entity, upon petition of twenty (20) percent or twenty-five
874 (25) active members within the recognized geographical

875 boundaries of a constituent AGD subject to the approval
876 of the constituent provided such component shall not
877 interfere with the geographical boundaries previously
878 established by the constituent for another component.
879

880 **Section 3. Constitution and Bylaws:**
881 Each component AGD shall adopt and maintain a
882 Constitution and Bylaws which shall not be in conflict
883 with, nor limit, the Constitution and Bylaws of the AGD,
884 and shall maintain a current copy on file with both the
885 constituent AGD and the AGD executive director.
886

887 **Section 4. Membership Requirements:**
888 All general dentist members of the component must also
889 hold membership in both the AGD and the appropriate
890 constituent AGD. If a component allows non-AGD
891 members to participate, those participants are to pay
892 fees directly to the component but are not eligible to
893 hold office or receive AGD benefits.
894

895 **CHAPTER VII**
896
897 **Regions**
898

899 **Section 1. Organization:**
900 The constituent AGD's shall be organized into nineteen
901 (19) regions.
902

903 **Section 2. Purpose:**
904 The purpose of establishing regions shall be to provide
905 for representation of the members of the constituent
906 AGD's on the Board.
907

908 **Section 3. Name:**
909 The region(s) that comprise the Canadian provinces and
910 territories, detailed herein, may collectively use the name
911 "Canadian AGD" as an identifying affiliation of the AGD.
912

913 **Section 4. Composition:**
914 The regions shall be numbered and composed as
915 follows:
916

917 **Region Constituents:**
918

- 919 1) Connecticut, Maine, Massachusetts, New
920 Hampshire, Rhode Island, Vermont
- 921 2) New York
- 922 3) Pennsylvania
- 923 4) New Jersey
- 924 5) Maryland, District of Columbia, Delaware,
925 Virginia
- 926 6) Kentucky, Missouri, Tennessee, and West
927 Virginia
- 928 7) Indiana and Ohio
- 929 8) Illinois
- 930 9) Michigan and Wisconsin
- 931 10) Iowa, Minnesota, Nebraska, North Dakota, and
932 South Dakota
- 933 11) Alaska, Idaho, Montana, Oregon, and
934 Washington
- 935 12) Mississippi, Kansas, Louisiana, Arkansas, and
936 Oklahoma

948
949 13) California
950
951 14) Arizona, Colorado, Hawaii, Nevada, New
952 Mexico, Utah, and Wyoming
953
954 15-16)
955 Eastern Canada: Quebec, and the Atlantic
956 Provinces. The Atlantic Provinces shall
957 consist of members in the provinces of Nova
958 Scotia, Prince Edward Island, New Brunswick,
959 Labrador, and Newfoundland
960
961 Central Canada: Ontario
962
963 Western Canada: Manitoba, Saskatchewan,
964 Alberta, British Columbia, Yukon, Nunavit and
965 Northwest Territories
966
967 17) Federal Services: U.S. Air Force Dental Corps,
968 U.S. Army Dental Corps, U.S. Navy Dental
969 Corps, Public Health Service, and Veterans
970 Administration. Members of the Canadian
971 Forces dental services are eligible to join the
972 U.S. branch constituent of their choice as
973 regular members."
974
975 18) Texas
976
977 19) Alabama, Georgia, North Carolina, South
978 Carolina
979
980 20) Florida, Puerto Rico, U.S. Virgin Islands
981

982 **Section 5. Rules of Procedure:**
983 Each region shall be responsible for developing rules of
984 procedure in order to accomplish the following three (3)
985 purposes:
986

- 987 A. To encourage an interchange of ideas within the
988 region on the reports and resolutions to be
989 considered by the AGD's House of Delegates;
- 990 B. To develop positions on vital issues of concern to
991 general dentists within the region;
- 992 C. To conduct the necessary business of the region,
993 including selection of a AGD trustee, and such
994 other officers as the region may deem appropriate.
995
996
997

998 **Section 6. Regional caucuses:**
999 Each region shall schedule at least one (1) meeting of its
1000 delegates during the annual meeting for the purpose of
1001 discussing the business to be considered by the House
1002 of Delegates and such other matters as it may deem
1003 necessary.
1004

1005 **CHAPTER VIII**
1006
1007 **House of Delegates**
1008

1009 **Section 1. Composition:**
1010 The House of Delegates shall consist of two hundred
1011 (200) delegates, based on the number of active, retired,
1012 and emeriti members within each constituent AGD.
1013 Each constituent AGD shall be entitled to send at least
1014 one (1) voting delegate to the annual meeting of the
1015 House of Delegates. Those constituents which organize
1016 after an annual meeting will be authorized to seat
1017 delegates in proportion to their number of active, retired,
1018 and emeriti members provided that such constituent
1019 AGD's shall be approved by the House of Delegates as
1020 its first item of business.

1021
1022 Constituents organized after October 1 may receive
1023 approval by the House of Delegates but may not have
1024 delegates to the House of Delegates. The system of
1025 least proportionate error as adopted by the AGD's Board
1026 in 1974 shall be used to calculate the number of
1027 delegates allocated annually to each constituent AGD.
1028 For the purpose of the delegate count, all members shall
1029 be considered as belonging to the constituent through
1030 which their dues for that year were paid regardless of
1031 any subsequent relocation into the jurisdiction of
1032 another constituent.
1033
1034 **Section 2. Certification of Delegates:**
1035 Each constituent may select from among its active,
1036 emeriti, and retired members in good standing the same
1037 number of alternate delegates as delegates and shall
1038 designate the alternate delegate who shall replace an
1039 absent delegate. The number of delegates for each
1040 constituent shall be determined by the number of active,
1041 emeriti, and retired paid-up members in good standing
1042 as of October 1 of the calendar year prior to the date of
1043 the annual meeting. Individuals serving on the AGD
1044 Board may not serve as delegates but may serve as
1045 alternates with the right to be elevated to delegate status
1046 only if there are no other individuals from the constituent
1047 available and subject to the approval of the
1048 Governance/Credentials and Elections Council during
1049 the annual meeting.
1050
1051 **Section 3. Powers:**
1052 The House of Delegates shall have the following powers:
1053
1054 A. Be the legislative body of the AGD;
1055
1056 B. Amend the Constitution and Bylaws of the AGD as
1057 prescribed in Article X of the Constitution and
1058 Chapter XIX of the Bylaws;
1059
1060 C. Determine the policies which shall govern the AGD
1061 in all its activities except those which are
1062 specifically delegated in these Bylaws to the Board
1063 or other agencies of the AGD;
1064
1065 D. Elect the officers and members of the Board;
1066
1067 E. Have the power to remove from office any elected
1068 officer upon the recommendation of the Board. A
1069 majority vote of the Board present and voting and a
1070 two-thirds (2/3) vote of the delegates of the House
1071 present and voting is necessary to remove an
1072 officer;
1073
1074 F. Have the power to establish the dues and any
1075 special assessments, processing, or initiation fees
1076 or both for members of this AGD, provided that the
1077 members shall have been notified of the proposed
1078 dues adjustment at least thirty (30) days but not
1079 more than one hundred eighty (180) days prior to
1080 the annual meeting of the House of Delegates.
1081
1082 **Section 4. Sessions:**
1083 The House of Delegates shall meet annually. In cases of
1084 extreme emergency, which shall be decided by
1085 two-thirds (2/3) vote of the Board, the annual meeting of
1086 the House of Delegates may be rescheduled to a definite
1087 time, provided that written notice of such postponement
1088 is sent to all members of the AGD immediately following
1089 the action.
1090
1091 **Section 5. Official Call:**
1092 The secretary of the AGD shall ensure that an official
1093 publication of the AGD shall publish an official notice of

1094 the time and place of each annual meeting. The
1095 secretary shall send to each member of the House of
1096 Delegates an official notice of the time and place of the
1097 annual meeting at least sixty (60) days before the
1098 opening of such session.
1099
1100 **Section 6. Quorum:**
1101 A simple majority of the duly elected and certified
1102 delegates or their alternates, representing a simple
1103 majority of the regions, to the House shall be present to
1104 constitute a quorum for the transaction of business.
1105
1106 **Section 7. Officers of the House of Delegates**
1107
1108 **A. Speaker of the House of Delegates:**
1109 In the absence of the speaker, the president shall
1110 serve as speaker of the House of Delegates;
1111
1112 **B. Secretary:**
1113 The secretary of the AGD shall be secretary of the
1114 House of Delegates. In the absence of the
1115 secretary, the president shall appoint a secretary
1116 pro tem of the House of Delegates.
1117
1118 **Section 8. Rules of Order**
1119
1120 **A. Code of Parliamentary Procedure:**
1121 The rules contained in the current edition of Sturgis
1122 Standard Code of Parliamentary Procedure shall
1123 govern the deliberations of the AGD in all cases in
1124 which they do not conflict with standing rules or
1125 with the Constitution and Bylaws.
1126
1127 **B. Rules of Procedure:**
1128 The House of Delegates shall adopt rules of
1129 procedure concerning the conduct of all House
1130 sessions, specifying the methods by which new
1131 business may be introduced (except as provided in
1132 these Bylaws), the manner in which testimony will
1133 be permitted in reference committee hearings, and
1134 who may have the privilege of the floor during
1135 deliberations of the House. These rules of
1136 procedure may be changed only by a simple
1137 majority vote of the House. Resolutions concerning
1138 changes in these rules of procedure shall, at the
1139 earliest opportunity and before any resolutions are
1140 introduced or acted upon, be considered by the
1141 House.
1142
1143 **C. Introduction of New Business:**
1144 No new business shall be introduced into the
1145 House of Delegates after the close of the first
1146 meeting of a session except by unanimous consent.
1147 Approval of such new business shall require a
1148 two-thirds (2/3) vote of those delegates present and
1149 voting. Reference Committee recommendations
1150 shall not be deemed new business.
1151
1152 **D. Voting in the House:**
1153 Each delegate of the House shall have one (1) vote.
1154 The presiding chairperson shall have no vote.
1155
1156 **E. Announcement of Elections for Regional Director
1157 and Trustee:**
1158 Regional directors shall have the responsibility for
1159 advising the speaker of the House of any election
1160 for regional director or trustee held within the
1161 region during the past four (4) months. Results of
1162 the election shall be announced by the speaker of
1163 the House.
1164
1165 **Section 9. Governance/Credentials and Elections
1166 Council**

1167		1240	(2) candidates shall occur. The candidate with the
1168	A. Personnel:	1241	least number of votes will be eliminated. This
1169	A Governance/Credentials and Elections Council	1242	process would continue until one candidate has a
1170	consisting of four (4) active or emeriti members	1243	majority of the vote cast. A final ballot would then
1171	shall be appointed by the president at least sixty	1244	be between the two (2) remaining candidates.
1172	(60) days in advance of the annual meeting.	1245	
1173		1246	Four (4) or more candidates: If one (1) candidate
1174	B. The Governance/Credentials and Elections Council	1247	failed to receive a majority of the votes on the first
1175	shall prepare the roll of delegates for the House of	1248	ballot, then the candidate who finished last in the
1176	Delegates. The committee shall have the right to	1249	balloting would be eliminated. This process would
1177	require evidence of a delegate's eligibility from both	1250	continue until either one candidate has a majority of
1178	the constituent and the Headquarters Office. The	1251	vote cast or until the field has been limited to three
1179	committee shall also serve as tellers for elections in	1252	(3), at which time the rule for "Three (3) Candidates"
1180	the House of Delegates.	1253	applies.
1181		1254	
1182	CHAPTER IX	1255	D. Terms of Office:
1183		1256	
1184	Elective Officers	1257	1. For the purpose of determining terms of office,
1185		1258	a year shall be defined as the period of time
1186	Section 1: Officers	1259	from one (1) annual meeting to the next.
1187	The officers of the AGD shall be a president, a	1260	
1188	president-elect, a vice president, a secretary, a treasurer,	1261	2. The president, president-elect, and vice
1189	a speaker of the House of Delegates, and an editor. The	1262	president shall serve for the term of one (1)
1190	powers, duties, terms of office, and method of election	1263	year. The editor shall serve for a three-year
1191	of the officers shall be set forth in these Bylaws.	1264	term, and the secretary, treasurer, and speaker
1192		1265	of the House of Delegates shall each serve for
1193	A. Eligibility:	1266	two-year terms, with the treasurer elected
1194	Only an active, emeritus, or retired member in good	1267	during the even-numbered years, and the
1195	standing of this AGD shall be eligible to serve as	1268	secretary and the speaker of the House of
1196	the elective officer. A candidate may only run for	1269	Delegates elected during the odd-numbered
1197	one office per election.	1270	years, starting with the 1975 annual meeting of
1198		1271	the House. No officer shall hold more than one
1199	B. Nominations:	1272	(1) AGD office at the same time. No officer may
1200		1273	serve as secretary or treasurer for more than
1201	1. All AGD officer positions open for candidacy	1274	two (2) terms of two (2) years each.
1202	should be announced in <i>AGD Impact</i> one	1275	
1203	hundred twenty (120) days prior to the annual	1276	E. Vacancies:
1204	meeting.	1277	In the event of a vacancy in the office of vice
1205		1278	president, secretary, treasurer, speaker of the
1206	2. Any member who wishes to be a candidate for	1279	House, or editor, the president shall appoint a
1207	AGD office must present a hard copy or	1280	successor to serve in the office until the next
1208	electronic petition of twenty-five (25) members	1281	annual meeting of the House. The appointment
1209	in good standing to the AGD secretary no later	1282	requires approval of a majority of the AGD's Board.
1210	than sixty (60) days prior to the annual	1283	In the event of a vacancy caused by an existing
1211	meeting.	1284	AGD officer declaring for a second office an
1212		1285	election shall be held for the uncompleted term.
1213	3. Each candidate in a contested election may	1286	This election shall be held at the annual meeting of
1214	have an AGD member make on his or her	1287	the House whose closure would create the vacancy.
1215	behalf a speech of no longer than two (2)	1288	
1216	minutes.	1289	Section 2. Duties
1217		1290	
1218	4. An incumbent AGD officer must declare for a	1291	A. It shall be the duty of the president:
1219	new office at least thirty (30) days before the	1292	
1220	winter meeting of the Board, and resign his or	1293	1. To serve as an official representative of this
1221	her current office effective at the close of the	1294	AGD in its contracts with governmental, civic,
1222	annual meeting. Once an incumbent declares	1295	business, and professional organizations for
1223	for a new office, said resignation is	1296	the purpose of advancing the objectives and
1224	irrevocable.	1297	policies of this AGD;
1225		1298	
1226	C. Voting:	1299	2. To serve as a consultant on all councils and
1227	Election of officers shall be by ballot supervised by	1300	committees without the right to vote;
1228	the Governance/Credentials and Elections Council.	1301	
1229	The candidate receiving the majority of votes shall	1302	3. To serve as ex officio and as chairperson of
1230	be declared elected. In the absence of a majority, a	1303	the Board and Executive Committee and to
1231	second ballot shall be held between the two (2)	1304	preside at these meetings;
1232	candidates receiving the highest number of votes	1305	
1233	on the first ballot.	1306	4. To appoint, subject to the final approval of the
1234		1307	Board, members to serve on all AGD councils
1235	If one (1) candidate fails to receive a majority of the	1308	and committees, subject to the following
1236	votes on the first ballot, then the candidate with the	1309	stipulations:
1237	least number of votes shall be eliminated. If two (2)	1310	
1238	of the three (3) individuals are tied for the least	1311	a. To have the authority with regard to AGD
1239	number of votes, then another ballot of those two	1312	councils to appoint only to those

1313 positions which have an expiration date at
 1314 the annual meeting at which the president
 1315 assumes that office.
 1316
 1317 b. To have the authority to fill any vacancy
 1318 on an AGD council or committee which
 1319 becomes known while the president is in
 1320 office.
 1321
 1322 c. To appoint members to all AGD
 1323 committees, including committees of the
 1324 Board, except where these Bylaws
 1325 specifically require that the appointment
 1326 be made by another officer, such as in the
 1327 case of the Annual Meetings Council when
 1328 both the president-elect and vice
 1329 president have the responsibility to fill
 1330 certain designated positions.
 1331
 1332 d. The House of Delegates or Board may
 1333 specify criteria which the president must
 1334 use in naming ad hoc committees.
 1335
 1336 e. All council and committee appointments
 1337 are subject to approval by the Board. The
 1338 Board may reject specific appointments
 1339 made by the president until such time as
 1340 the president provides the Board with a
 1341 suitable selection.
 1342
 1343 5. To serve as the speaker of the House, in the
 1344 event of the absence of the elected speaker of
 1345 the House.
 1346
 1347 6. After consultation and agreement with the
 1348 Speaker of the House of Delegates, to appoint a
 1349 parliamentarian, if desired, to serve at the House
 1350 of Delegates.
 1351
 1352 7. To have the authority, along with the treasurer
 1353 and/or executive director, to countersign any
 1354 AGD check in accordance with policy
 1355 established by the Board.
 1356
 1357 B. It shall be the duty of the president-elect:
 1358
 1359 1. To cooperate with the president at all times and
 1360 familiarize himself or herself with the duties of
 1361 that office;
 1362
 1363 2. To serve as a consultant to all other councils
 1364 and committees without the right to vote;
 1365
 1366 3. To serve as a member of the Board and the
 1367 Executive Committee;
 1368
 1369 4. Immediately to assume the office of president,
 1370 complete the term, and serve as president for
 1371 the ensuing year in the event of a vacancy in the
 1372 office of president;
 1373
 1374 5. To succeed to the office of president at the
 1375 conclusion of the annual meeting of the House
 1376 of Delegates;
 1377
 1378 6. To attend all important functions of the AGD;
 1379
 1380 7. To preside at meetings of the AGD in the
 1381 temporary absence of the president;
 1382
 1383 8. To begin his or her term of office at the
 1384 conclusion of the annual meeting following his
 1385 or her term as vice president.

1386
 1387 C. It shall be the duty of the vice president:
 1388
 1389 1. To be a consultant to all councils and
 1390 committees without the right to vote;
 1391
 1392 2. To succeed to the office of president-elect upon
 1393 expiration of the president-elect's term of office
 1394 or in the event that the office should become
 1395 vacant for any reason;
 1396
 1397 3. To serve as a member of the Board and the
 1398 Executive Committee;
 1399
 1400 4. To serve as presiding officer in the absence of
 1401 both the president and the president-elect.
 1402
 1403 D. It shall be the duty of the secretary, with the
 1404 assistance of the executive director:
 1405
 1406 1. To serve as a member of the Board and the
 1407 Executive Committee, and to assume the
 1408 responsibility for seeing that all minutes of the
 1409 Executive Committee, Board, and House of
 1410 Delegates are accurate;
 1411
 1412 2. To be the custodian of all records and
 1413 properties pertaining to his or her office;
 1414
 1415 3. To notify all council and committee members of
 1416 their appointments and furnish necessary
 1417 copies of resolutions, etc., referred to such
 1418 councils;
 1419
 1420 4. To countersign all citations, certificates, and
 1421 testimonials;
 1422
 1423 5. To certify, together with the president, all official
 1424 acts of the AGD;
 1425
 1426 6. To conduct all correspondence;
 1427
 1428 7. To notify the secretaries of the constituent
 1429 AGD's of the election of new members from
 1430 their constituents;
 1431
 1432 8. To furnish lists of all delinquent members, those
 1433 dropped for non-payment of dues, those
 1434 persons resigning from the AGD (with the dates
 1435 of resignations), and all deceased members;
 1436
 1437 9. To notify the secretary of each constituent of all
 1438 transfers of membership to or from that
 1439 constituent.
 1440
 1441 E. It shall be the duty of the treasurer, with the
 1442 assistance of the executive director:
 1443
 1444 1. To keep adequate and proper accounts of the
 1445 properties and funds of the AGD;
 1446
 1447 2. To cause to be deposited all monies and other
 1448 valuables in the name of and to the credit of
 1449 the AGD in such depositories as may be
 1450 designated by the Board;
 1451
 1452 3. To disburse the funds of the AGD as may be
 1453 ordered by the Board;
 1454
 1455 4. To have the authority, along with the executive
 1456 director and president, in accordance with
 1457 policy established by the Board, to sign AGD
 1458 checks;

1459 5. To render to the Board an accounting of all his
1460 or her transactions as treasurer and of the
1461 financial conditions of the AGD;
1462
1463 6. To serve as a member of the Board and the
1464 Executive Committee;
1465
1466 7. To have such other powers and perform such
1467 other duties as may be prescribed by the
1468 Board and these Bylaws;
1469
1470 8. To serve as a member to the Budget and
1471 Finance Committee.
1472
1473 9. To serve as a consultant to the Audit
1474 Committee.
1475
1476 F. It shall be the duty of the speaker of the House of
1477 Delegates:
1478
1479 1. To preside at all meetings of the House of
1480 Delegates;
1481
1482 2. To serve as a member of the Board and the
1483 Executive Committee with all privileges
1484 including the right to vote.
1485
1486 G. It shall be the duty of the editor:
1487
1488 1. To serve as editor-in-chief of the official
1489 publications of the AGD;
1490
1491 2. To exercise editorial control subject only to
1492 policies established by the Board or House of
1493 Delegates and using these Bylaws;
1494
1495 3. To serve as a member of the Board and the
1496 Executive Committee with all privileges
1497 including the right to vote;
1498
1499 4. To appoint, subject to approval by the
1500 Publications Review Council, an associate
1501 editor who must reside outside of the region of
1502 the editor, be appointed for the same term as
1503 the editor, and have the following duties:
1504
1505 1) Provide technical assistance to AGD
1506 *Impact and General Dentistry*, as
1507 requested by the editor.
1508
1509 2) Attend the Editors' Workshop to work with
1510 constituent editors.
1511
1512 3) Write editorials as assigned by the editor.
1513
1514 4) Review manuscripts for publication, as
1515 assigned.
1516
1517 5) Attend the Publications Review Council
1518 meetings.
1519
1520 6) Assume such duties as assigned by the
1521 editor.
1522
1523 CHAPTER X
1524
1525 Regional Directors
1526
1527 Section 1. Composition
1528 Each region will have a regional director, with the
1529 exception of Region 15-16 which will have two (2)
1530 regional directors. The duties of the Regional Director
1531 shall be those as determined by the Regional Directors

1532 and as further ratified by the Board.
1533 Section 2. Term of office
1534 The term of office of the regional director shall be for
1535 three (3) years. Regional directors shall be limited to
1536 two (2) terms of three (3) years each. Fulfilling any
1537 unexpired term shall be deemed a term of three (3) years
1538 unless the period served is one year or less of an
1539 unexpired term. For the purposes of this Bylaws
1540 provision, a year is considered a governance year, which
1541 ends upon conclusion of the annual session of the
1542 House of Delegates. When a regional director serves one
1543 year or less of an unexpired term, that regional director
1544 shall be allowed to serve a maximum service of seven
1545 (7) years. Notwithstanding the forgoing, a partial term
1546 completed prior to July 21, 2008 shall not be counted as
1547 a full term.
1548
1549 Section 3. Election
1550 The regional director shall be elected in accordance with
1551 rules of procedure established by the region and be
1552 confirmed by the House of Delegates. However, the
1553 rules of procedure must specify one of the following
1554 procedures for electing the regional director:
1555
1556 A. By a majority vote of the individuals present and
1557 voting at a meeting held in the region and
1558 announced by the regional director at least thirty
1559 (30) days in advance. The individuals entitled to
1560 vote at such a meeting would include any duly
1561 elected delegate from a constituent in the region or
1562 his or her alternate delegate, in addition to each
1563 constituent AGD president or his or her designated
1564 alternate. If a constituent president is already a
1565 delegate, he or she may appoint another officer
1566 from his or her constituent so that his or her
1567 constituent will not be deprived of a vote;
1568
1569 B. By a majority vote of the delegates or their
1570 alternates present and voting at a regional caucus.
1571 If the regional caucus is not held in conjunction
1572 with the annual meeting, the time and location must
1573 be announced by the regional director to all eligible
1574 delegates at least thirty (30) days in advance;
1575
1576 C. By a postcard ballot of all active and emeriti
1577 members within the region. A candidate's name
1578 may be placed on the postcard ballot if he or she is
1579 nominated in any of the following ways:
1580
1581 1. By a majority vote of the nominating committee
1582 which shall consist of the president from each
1583 constituent AGD in the region or his or her
1584 designated alternate;
1585
1586 2. By a petition signed by at least twenty-five (25)
1587 active or emeriti members practicing in the
1588 region.
1589
1590 A plurality of the votes will considered sufficient to
1591 elect on a postcard ballot. However, no constituent
1592 may have on the ballot more than one candidate. If
1593 more than one candidate is presented from a
1594 particular constituent, that constituent shall hold a
1595 primary election to determine which candidate will
1596 be placed on the regional ballot.
1597
1598 D. In the event that the region consists of only
1599 one constituent, the regional director may be
1600 elected by a simple majority vote of those
1601 serving on the constituent's Board of
1602 Directors. Such a meeting can be held no
1603 more than one hundred twenty (120) days in
1604 advance of the annual meeting in which the

1605 regional director will take office and must be
1606 announced to the members of the Board at
1607 least thirty (30) days prior to the meeting.
1608
1609 **Section 4. Removal from Office**
1610
1611 **A. Initiation of Removal Proceedings**
1612 Any constituent AGD from the region may initiate
1613 proceedings to remove a regional director from
1614 office. A constituent AGD may do so through a
1615 two-thirds (2/3) vote of its Board in a letter to the
1616 trustee signed by either the president or secretary
1617 of the constituent AGD with a copy to the AGD
1618 secretary and a copy to the regional director.
1619
1620 **B. Removal Proceedings**
1621 A regional director may be removed from office by a
1622 two-thirds (2/3) vote of the delegates at any regional
1623 caucus meeting providing that thirty (30) days
1624 notice is given to each delegate and the regional
1625 director and that intention to remove the regional
1626 director is made known to the delegates and the
1627 regional director at the time of the meeting
1628 announcement and that a substitute must be
1629 appointed to preside at such a meeting by the
1630 delegates present. The only exception to this
1631 provision pertains to those regions with five or
1632 fewer delegates. Those regions with five (5) or
1633 fewer delegates may remove a regional director
1634 from office by a two-thirds (2/3) vote of all
1635 individuals serving as constituent presidents,
1636 presidents-elect, vice presidents, secretaries and
1637 treasurers of the constituent Academies that
1638 compose the region. No individual shall have more
1639 than one vote even though that individual may hold
1640 more than one office. Such vote may be taken by a
1641 mail ballot provided that intention to conduct such a
1642 poll has been made known to the constituent
1643 officers and the regional director at least thirty (30)
1644 days prior to the mailing of the ballot. If a mail
1645 ballot is used, then such mail ballot shall be
1646 supervised by the AGD secretary.
1647
1648 **CHAPTER XI**
1649
1650 **Appointive Officers**
1651 **Section 1. Executive Director**
1652 The executive director shall be employed by an
1653 affirmative vote of fourteen (14) of the twenty-seven (27)
1654 voting members of the Board.
1655
1656 **Section 2. It shall be the duty of the executive director:**
1657
1658 **A. To perform, under the direction of the Board, such**
1659 **duties as the title of the office ordinarily connotes;**
1660
1661 **B. To perform such duties as may be assigned to him**
1662 **or her by the Board;**
1663
1664 **C. To oversee the implementation of the AGD's**
1665 **policies and programs under the guidance of the**
1666 **Board;**
1667
1668 **D. To supervise all employees and agents of the AGD;**
1669
1670 **E. To have such other powers and duties as may be**
1671 **prescribed to the Board and these Bylaws;**
1672
1673 **F. To serve as a consultant to the Board, the Executive**
1674 **Committee, and all other councils without the right**
1675 **to vote;**
1676
1677 **G. To cause to be bonded by a blanket policy all**

1678 persons handling AGD funds;
1679
1680 **H. To make an annual report to the Board and House**
1681 **of Delegates.**
1682
1683 **CHAPTER XII**
1684
1685 **Board**
1686
1687 **Section 1. Powers:**
1688 **Between meetings of the House of Delegates, the**
1689 **control, management, and administration of this AGD**
1690 **shall be vested in a Board, subject to laws of the State of**
1691 **Illinois, Articles of Incorporation of the AGD,**
1692 **Constitution and Bylaws, and the mandates of the House**
1693 **of Delegates.**
1694
1695 **Section 2. Composition:**
1696
1697 **A. The Board shall consist of twenty-seven (27) active**
1698 **members, including nineteen (19) Trustees (all of**
1699 **whom must continually practice in the region), the**
1700 **seven (7) elected officers (president,**
1701 **president-elect, vice president, secretary, treasurer,**
1702 **speaker of the House of Delegates, and editor) and**
1703 **the immediate past president. The presiding officer**
1704 **shall exercise his or her vote only (optionally) in the**
1705 **case of a tie.**
1706
1707 **B. The president shall serve as the chairperson of the**
1708 **Board and shall preside at its meetings.**
1709
1710 **Section 3. Meetings of the Board:**
1711 **The Board shall meet in person at least three (3) times a**
1712 **year. Between such meetings, additional meetings may**
1713 **be held through the use of a conference telephone or**
1714 **other communications equipment by means of which all**
1715 **persons participating in the meeting can communicate.**
1716 **The Board may, by a majority of the entire Board, cancel**
1717 **any meeting of the Board.**
1718
1719 **A majority of the Board shall constitute a quorum. The**
1720 **president, with the approval of the Executive Committee,**
1721 **shall designate the time and place for all meetings of the**
1722 **Board. Notice of the meeting shall then be mailed or**
1723 **transmitted by electronic means to all members of the**
1724 **Board at least fifteen (15) days prior to the meeting. In**
1725 **an emergency, fourteen (14) affirmative votes of the**
1726 **Board may waive the fifteen-day notice normally**
1727 **required.**
1728
1729 **The Board may conduct business by e-mail, mail, or fax**
1730 **ballot with that business being reported at the next**
1731 **Board meeting. Passage of resolutions by e-mail, mail,**
1732 **or fax ballots requires a unanimous vote of all twenty-**
1733 **seven (27) members of the Board.**
1734
1735 **Section 4. Compensation:**
1736 **The members of the Board of the AGD shall not receive**
1737 **any compensation for their services, except for the**
1738 **president, president-elect, vice president, editor,**
1739 **treasurer, secretary, and speaker who shall receive a**
1740 **yearly honorarium (the amount of the honorarium shall**
1741 **be determined by the House of Delegates based on a**
1742 **recommendation from the Budget and Finance**
1743 **Committee, the Compensation Committee and the**
1744 **Board). Members of the Board may be reimbursed for**
1745 **expenses incurred in attending meetings of the Board, in**
1746 **accordance with the policy established by the Board and**
1747 **in effect at the time that the House of Delegates adopts a**
1748 **budget for the succeeding year.**
1749
1750 **Section 5. Election of Trustees:**

1751 Trustees shall be elected in accordance with rules of
1752 procedure established by the region. However, the rules
1753 of procedure must specify one of the following
1754 procedures for electing the trustee:
1755
1756

1757 A. By a majority vote of the individuals present and
1758 voting at a meeting held in the region and
1759 announced by the regional director at least thirty
1760 (30) days in advance. The individuals entitled to
1761 vote at such a meeting would include any duly
1762 elected delegate from a constituent in the region or
1763 his or her alternate delegate, in addition to each
1764 constituent AGD president or his or her designated
1765 alternate. If a constituent president is already a
1766 delegate, he or she may appoint another officer
1767 from his or her constituent so that his or her
1768 constituent will not be deprived of a vote;
1769

1770 B. By a majority vote of the delegates or their
1771 alternates present and voting at a regional caucus.
1772 If the regional caucus is not held in conjunction
1773 with the annual meeting, the time and location must
1774 be announced by the regional director to all eligible
1775 delegates at least thirty (30) days in advance;
1776

1777 C. By a postcard ballot of all active and emeriti
1778 members within the region. A candidate's name
1779 may be placed on the postcard ballot if he or she is
1780 nominated in any of the following ways;
1781

1782 1. By a majority vote of the Nominating
1783 Committee which shall consist of the president
1784 from each constituent AGD in the region or his
1785 or her designated alternate;
1786

1787 2. By a petition signed by at least twenty-five (25)
1788 active or emeriti members practicing in the
1789 region.
1790

1791 A plurality of the votes will be considered sufficient
1792 to elect on a postcard ballot. However, no
1793 constituent may have on the ballot more than one
1794 candidate. If more than one candidate is presented
1795 from a particular constituent, that constituent shall
1796 hold a primary election to determine which
1797 candidate will be placed on the regional ballot.
1798

1799 D. In the event that the region consists of only one
1800 constituent, the trustee may be elected by a simple
1801 majority vote of those serving on the constituent's
1802 Board. Such a meeting can be held no more than
1803 one hundred twenty (120) days in advance of the
1804 annual meeting in which the trustees will take office
1805 and must be announced to the members of the
1806 Board at least thirty (30) days prior to the meeting.
1807

1808 Section 6. Council or Committee Service Restriction:
1809 Once elected, a trustee must resign any positions he or
1810 she holds on AGD councils and committees other than
1811 Board committees, unless he or she is currently serving
1812 on a Local Advisory Committee or on an Ad Hoc
1813 Committee. The individual may continue to serve as the
1814 Local Advisory Committee Chairperson and therefore as
1815 a member but not Chairperson of the Annual Meetings
1816 Council.
1817

1818 Section 7. Terms of Office

1819 A. The term of office of the trustee shall be for three
1820 (3) years.
1821

1822 B. The terms of office of the trustees shall be
1823

1824 staggered so that the terms of the trustees from
1825 regions 1 to 4, 12, and 18 expire at the end of one
1826 annual meeting, regions 5 to 11 at the next, and
1827 regions 13 to 17, 19, and 20 at the next.
1828

1829 C. No trustee shall be permitted to serve more than
1830 two (2) three (3) year terms. Fulfilling any unexpired
1831 term shall be deemed a term of three (3) years
1832 unless the period served is one year or less of an
1833 unexpired term. For the purposes of this Bylaws
1834 provision, a year is considered a governance year,
1835 which ends upon conclusion of the annual session
1836 of the House of Delegates. When a trustee serves
1837 one year or less of an unexpired term, that trustee
1838 shall be allowed to serve a maximum service of
1839 seven (7) years. Notwithstanding the forgoing, a
1840 partial term completed prior to July 21, 2008 shall
1841 not be counted as a full term.
1842

1843 D. The terms of office as a trustee for each of the
1844 seven (7) elected officers of the AGD shall be for the
1845 period described in Chapter IX, Section 1.D. of
1846 these Bylaws.
1847

1848 E. The term of office of the immediate past president
1849 as a trustee and member of the executive
1850 committee shall be for one year.
1851

1852 Section 8. Vacancy

1853 A. In the event that a trustee is unable to attend a
1854 particular Board meeting, no substitute may be
1855 designated. The absent trustee will not be allowed
1856 to vote by proxy on any issue being discussed at
1857 the meeting.
1858

1859 B. In the event of a vacancy on the Board, that region's
1860 regional director shall assume the office of trustee
1861 until the region holds an election to determine the
1862 individual who shall serve the unexpired term.
1863

1864 Section 9. Removal from Office

1865 A. Initiation of Removal Proceedings

1866 Any constituent AGD from the region may initiate
1867 proceedings to remove a trustee from office. A
1868 constituent AGD may do so through a two-thirds
1869 (2/3) vote of its Board in a letter to the regional
1870 director signed by either the president or secretary
1871 of the constituent AGD with a copy to the AGD
1872 secretary and the trustee.
1873

1874 B. Removal Proceedings

1875 A trustee may be removed from office by a
1876 two-thirds (2/3) vote of delegates present and voting
1877 at any regional caucus meeting, provided that thirty
1878 (30) days notice is given to each delegate and the
1879 trustee, and that intention to remove the trustee is
1880 made known to the delegates and trustee at the
1881 time of the meeting announcement. The only
1882 exception to this provision pertains to those
1883 regions that have five (5) or fewer delegates. Those
1884 regions with five or fewer delegates may remove a
1885 trustee from office by a two-thirds (2/3) vote of all
1886 individuals serving as constituent presidents,
1887 presidents-elect, vice presidents, secretaries and
1888 treasurers of constituent AGD's that compose the
1889 region. No individual shall have more than one
1890 vote, even though that individual may hold more
1891 than one office. Such vote may be taken by a mail
1892 ballot provided that intention to conduct such poll
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1897	has been made known to the trustee at least thirty	1970	
1898	(30) days prior to the mailing of the ballot. If a mail	1971	L. To review the reports of the Regional Directors,
1899	ballot is used, then such mail ballot shall be	1972	councils and committees of the AGD, and to make
1900	supervised by the AGD secretary.	1973	recommendations concerning such reports to the
1901		1974	House;
1902	Section 10: Duties: It shall be the duty of each	1975	
1903	individual trustee:	1976	M. To act as a final means of appeal by individuals who
1904		1977	have been denied membership in a component or
1905	A. To be knowledgeable about the affairs of the	1978	constituent after consideration of the Constitution
1906	organization and the activities of organized	1979	and Bylaws and Judicial Procedures Council;
1907	dentistry;	1980	
1908		1981	N. To approve the selection and employment of an
1909	B. To understand the needs of the members in the	1982	executive director;
1910	region;	1983	
1911		1984	O. To establish appropriate policy for reimbursement
1912	C. To communicate directly on a regular basis with the	1985	of AGD members for personal expenses incurred
1913	regional director and constituents within the region.	1986	while on AGD business;
1914		1987	
1915	Section 11: Duties: It shall be the duty of the Board:	1988	P. To determine upon recommendations of the
1916		1989	president whether any council or committee
1917	A. To annually review the AGD's core purpose and	1990	member shall be removed;
1918	strategic plan and recommend appropriate	1991	
1919	modifications to the House of Delegates.	1992	Q. To approve honorary Fellows, honorary members,
1920		1993	and recipients of other awards which have not been
1921	B. To direct the AGD and its resources toward the	1994	specifically delegated to a particular council or
1922	achievement of the AGD's core purpose..	1995	committee of this organization;
1923		1996	
1924	C. To approve the overall strategic plan, including the	1997	R. To establish Fellowship, Mastership, and Lifelong
1925	definition of the core competency and culture, and	1998	Learning and Service Recognition fees;
1926	to review the summary of the internal and external	1999	
1927	analysis, and to approve the fiscal goals, objectives,	2000	S. To establish a subscription fee for those emeritus
1928	and plans for the future.	2001	members who wish to receive AGD publications;
1929		2002	
1930	D. To oversee the development of organizational	2003	T. To determine whether a recommendation should be
1931	structures, processes, and systems that will ensure	2004	made to the House of Delegates for removal of any
1932	that the resources of the AGD are utilized to meet	2005	officer;
1933	documented member needs.	2006	
1934		2007	U. To appoint a group administrator for the AGD's
1935	E. To delegate to the AGD's staff, Regional Directors,	2008	insurance program;
1936	councils, and committees the responsibility to	2009	
1937	develop and implement, with Board approval,	2010	V. To function as the interim governing body of the
1938	member-responsive programs and projects that the	2011	AGD between meetings of the House of Delegates.
1939	Board has deemed relevant to the strategic plan of	2012	
1940	the association.	2013	W. To be informed and prepared for Board meetings
1941		2014	and participate in online discussion.
1942	F. To communicate a consistent identity, as	2015	
1943	determined via the approval of the culture and core	2016	X. To actively solicit qualified regional nominees for
1944	competency statements and their representation	2017	appointment to AGD councils and committees and
1945	("the brand"), to the public and the dental	2018	to submit such in a timely manner.
1946	profession.	2019	
1947		2020	Y. To attend significant AGD events such as the
1948	G. To provide for the maintenance and supervision of	2021	Leadership Conference, annual meeting or
1949	the Headquarters Office and all property owned and	2022	Strategic Planning meetings, as they are scheduled.
1950	operated by the AGD;	2023	
1951		2024	Z. To approve all appointment recommendations.
1952	H. To determine the date, location, and schedule of	2025	
1953	registration fees for each annual meeting. The	2026	Section 12: Committees of the Board
1954	House of Delegates shall have the right to reject a	2027	
1955	particular date or location at least four (4) years in	2028	A. Executive Committee
1956	advance of a proposed annual meeting;	2029	
1957		2030	1. There shall be an Executive Committee
1958	I. To cause to be bonded by a surety company all	2031	composed of the president, president-elect,
1959	officers and employees of the AGD entrusted with	2032	vice president, secretary, treasurer, editor,
1960	AGD funds;	2033	speaker of the House of Delegates, and the
1961		2034	immediate past president.
1962	J. To examine in detail all accounts of the AGD, and to	2035	
1963	cause the same to be reviewed by the Audit	2036	2. The duty of the Executive Committee is to act
1964	Committee and audited by a certified public	2037	as an interim agency of the Board with the
1965	accountant at least once a year;	2038	authority to implement policies of the Board.
1966		2039	
1967	K. To supervise preparation of a budget for carrying	2040	3. The president acts as chairperson and may
1968	on the activities of the AGD for each ensuing fiscal	2041	vote as a member of the Executive Committee,
1969	year;	2042	but only in the event of a tie.

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4. The minutes of each Executive Committee meeting shall be placed on the agenda for discussion at the first succeeding Board meeting, so that all issues affecting AGD policy can be appropriately discussed.

5. Executive Committee recommendations which are contrary to existing AGD policy may not be implemented until action has been taken by the Board or the House of Delegates.

6. Meetings of the Executive Committee shall be called by the president with the concurrence of the majority of the committee. Emergency sessions may be called by a majority of the members of the committee.

CHAPTER XIII

Divisions, Councils and Committees

Section 1. Structure and Terms of Office

A. The president-elect shall make, with the approval of the Board, council and committee appointments in accordance with Chapter IX, Section 2.A.4. of these Bylaws.

B. All AGD councils shall be constituted so that an equal number of active and/or emeriti members complete their three-year terms each year.

C. No member of a council may serve more than two (2) consecutive three (3) year terms on a particular council, nor may any member serve on more than one (1) council at a given time unless serving as a consultant or Board liaison. In the event that a member is fulfilling an unexpired term, the unexpired term shall be considered the first full three (3) year term unless the unexpired term is one year or less, in which case the member could serve up to a maximum of seven (7) consecutive years.

D. Each president-elect shall designate, with approval of the Board, one particular council member to serve as chairperson.

E. Each president-elect shall designate, with the approval of the Board, one individual who shall serve as the Division Coordinator for each vacancy in the four council and committee divisions. The term of the Division Coordinator shall be two-years. No Division Coordinator shall serve more than two successive terms and the appointment of terms shall be staggered so that only two terms expire on any given year.

F. Council appointments shall expire at the end of the appropriate annual meeting, generally almost three (3) years after an active or emeritus member has been named to serve on the council. A council or committee member may be removed with the approval of the president, president-elect and the ratification of the Board for the following reasons:

1. Unethical behavior;
2. Disruptive behavior;
3. Failing to attend scheduled meetings;
4. Failing to accomplish assigned work.

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Section 2. Each of the following councils and committees shall be assigned to the following Divisions:

A. Membership Services Division

1. Membership Council
2. Group Benefits Council

B. Public and Professional Relations Division

1. Communications Council

C. Continuing Education Division

1. Dental Education Council
2. PACE Council
3. Annual Meetings Council
 - a. Local Advisory Committee
4. Examinations Council
 - a. Examinations Item Bank Committee (Team C)
 - b. Self Instruction Committee
 - d. Fellowship Examination Committee (Teams A & B)

D. Advocacy/Representation Division

1. Legislative and Governmental Affairs Council
2. Dental Practice Council
3. Constitution, Bylaws and Judicial Affairs Council
4. Governance/Credentials and Elections Council

Section 3. Administrative Committees

A. Audit Committee.
The duty of this committee shall be to carry out all functions outlined within the Audit Committee Charge.

CHAPTER XIV

Judicial Procedures

Section 1. Conduct Subject to Discipline:
A member may be disciplined by his or her constituent AGD for:

- A. Having his or her license to practice dentistry either suspended or revoked by the political jurisdiction in which he or she practices. (Revocation or suspension of a dentist's license shall cause the member automatically to be suspended from the AGD.)
- B. Violating the Bylaws or Principles of Ethics of the Academy of General Dentistry.

Section 2. Jurisdiction:
Members who are not members of a particular constituent AGD may be disciplined by the Constitution and Bylaws

2189 and Judicial Procedures Council in accordance with the
2190 Board policy. Otherwise, instigation of judicial
2191 proceedings shall be initiated by the member's
2192 constituent AGD. It shall be the duty of the Constitution
2193 and Bylaws and Judicial Procedures Council to hear
2194 appeals on censure, suspension of membership, or
2195 expulsion from a constituent AGD. The constituent AGD's
2196 and this council shall have the right to censure, suspend,
2197 or expel a member who is found to be in violation of the
2198 AGD's Bylaws or Principles of Ethics.
2199
2200 **Section 3. Disciplinary Penalties:**
2201 A member may be placed under a sentence of censure or
2202 suspension, or may be expelled from the membership for
2203 any of the offenses enumerated in Section 1 of this
2204 chapter. Suspension means that all membership
2205 privileges except continued entitlement to coverage
2206 under insurance programs are lost during the suspension
2207 period. Suspension shall be unconditional and for a
2208 specified period, at the termination of which full
2209 membership privileges are automatically restored. A
2210 subsequent violation shall require a new disciplinary
2211 procedure before additional discipline may be imposed.
2212 Expulsion shall be an absolute discipline and shall not be
2213 imposed conditionally.
2214
2215 **Section 4. Disciplinary Proceedings:**
2216 Before a disciplinary penalty is invoked against a
2217 member, the following procedures shall be followed by
2218 the constituent AGD preferring the charges:
2219
2220 **A. Hearing:**
2221 The accused member shall be entitled to a hearing at
2222 which he or she shall be given the opportunity to
2223 present his or her defense to all charges brought
2224 against him or her. A constituent shall permit the
2225 accused member to be represented by legal counsel.
2226
2227 **B. Notice:**
2228 The accused member shall be notified in writing of
2229 charges brought against him or her and of the time
2230 and place of the hearing, such notice to be sent by
2231 registered letter addressed to his or her last known
2232 address and mailed not less than twenty-one (21)
2233 days prior to the day set for the hearing. An accused
2234 member, upon his or her request, shall be granted
2235 one (1) postponement for a period not to exceed
2236 thirty (30) days.
2237
2238 **C. Charges:**
2239 The written charges shall include an official certified
2240 copy of the alleged conviction or determination of
2241 guilt, or a specification of the Bylaw or ethical
2242 provisions alleged to have been violated, as the case
2243 may be in a description of the conduct alleged to
2244 constitute each violation.
2245
2246 **D. Decision:**
2247 Each decision which shall result in censure,
2248 probation, suspension, or expulsion shall be reduced
2249 to writing and shall specify the charges made against
2250 the member, the fact which substantiates any or all
2251 of the charges, the verdict rendered, the penalty
2252 imposed, and a notice shall be mailed to the accused
2253 member informing him or her of his or her right of
2254 appeal. Within ten (10) days of the date on which the
2255 decision is rendered, a copy thereof shall be sent by
2256 registered mail to the last known address of each of
2257 the following parties: the accused member, the
2258 secretary of the constituent AGD of which he or she
2259 is a member, the chairperson of the Constitution and
2260 Bylaws and Judicial Procedures Council of the AGD,
2261 and the executive director of the AGD

2262
2263 **Section 5. Appeals:**
2264 The accused member under sentence of censure,
2265 suspension, or expulsion shall have the right to appeal
2266 from such a decision of his or her constituent AGD by
2267 filing an appeal in affidavit form with the executive
2268 director of the AGD. The executive director shall convey
2269 the affidavit to the chairperson of the AGD's Constitution
2270 and Bylaws and Judicial Procedures Council. An appeal
2271 from any decision shall not be valid unless notice of the
2272 appeal is filed within thirty (30) days and the supporting
2273 brief, if one is to be presented, is filed within forty-five (45)
2274 days after such decision has been rendered. No decision
2275 shall become final while an appeal therefrom is pending
2276 or until the thirty (30) day period for filing notice of appeal
2277 has elapsed. In the event of a sentence of expulsion with
2278 no notice of appeal received within the thirty (30) day
2279 period, the constituent AGD shall notify all parties of the
2280 failure of the accused member to file an appeal. The
2281 sentence of expulsion shall take effect on the date the
2282 parties are notified. The constituent AGD shall determine
2283 what portion of current dues, if any, shall be returned to
2284 the expelled member. Dues paid to this AGD shall not be
2285 refundable in the event of expulsion. The following
2286 procedure shall be used in processing appeals:
2287
2288 **A. Hearings on Appeal:**
2289 The accused member of the AGD concerned shall
2290 be entitled to a hearing on an appeal, provided that
2291 such appeal is taken in accordance with and
2292 satisfies the requirement of Section 5 of this
2293 chapter. A constituent AGD shall permit the
2294 accused member to be represented by legal
2295 counsel. A party need not appear for his or her
2296 appeal to be heard by an appellate agency.
2297
2298 **B. Notice:**
2299 The agency receiving an appeal shall notify the AGD
2300 concerned and the accused member of the time and
2301 place of the hearing, such notice to be sent by
2302 registered letter to the last known address of the
2303 parties to the appeal and mailed not less than thirty
2304 (30) days prior to the date set for the hearing.
2305 Granting of continuances shall be the option of the
2306 agency hearing the appeal.
2307
2308 **C. Briefs:**
2309 Every party to an appeal shall be entitled to submit
2310 a brief in support of its position. The party initiating
2311 the appeal shall submit its brief to the chairperson
2312 of the AGD's Constitution and Bylaws and Judicial
2313 Procedures Council within forty-five (45) days of the
2314 date upon which the decision appealed from was
2315 rendered. The party initiating the appeal may elect
2316 to rely on the record or on an oral presentation and
2317 not file a brief.
2318
2319 **D. Recording of Disciplinary Proceedings:**
2320 Upon notice of an appeal, the constituent which
2321 preferred charges shall furnish to the agency which
2322 has received the appeal and to the accused member
2323 a transcript or an officially certified copy of the
2324 minutes of the hearing accorded the accused
2325 member. The transcript or minutes shall be
2326 accompanied by certified copies of any affidavits or
2327 other documents submitted as evidence to support
2328 the charges against the accused member or
2329 submitted by the accused member as part of his or
2330 her defense. The accused member, at his or her
2331 own expense, shall be entitled to arrange for the
2332 services of a court reporter to transcribe the
2333 hearing.
2334

2335 E. Appeals Jurisdiction:
2336 The agency to which a decision has been appealed
2337 shall be required to review the decision appealed
2338 from to determine whether the evidence before the
2339 constituent AGD which preferred charges against
2340 the accused member supports that decision or
2341 warrants the penalty imposed. The appeal agency
2342 shall not be required to consider additional
2343 evidence unless there is a clear showing that either
2344 party to the appeal will be unreasonably harmed by
2345 failure to consider the additional evidence.
2346

2347 F. Decision of Appeals:
2348 Every decision on appeal shall be reduced to
2349 writing and shall state clearly the conclusion of the
2350 appeal agency and the reasons for reaching that
2351 conclusion. The appeal agency shall have the
2352 discretion:

- 2353 1. To uphold the decision of the constituent AGD
2354 which preferred charges against the accused
2355 member;
- 2356 2. To reverse the decision of the constituent AGD
2357 which preferred charges and thereby
2358 exonerate the accused member;
- 2359 3. To deny an appeal which fails to satisfy the
2360 requirement of Section 5 of this chapter;
- 2361 4. To refer the case back to the constituent AGD
2362 which preferred charges for a new proceeding if
2363 the rights of the accused member under all
2364 applicable Bylaws were not accorded to him or
2365 her;
- 2366 5. To uphold the decision of the constituent AGD
2367 which preferred charges against the accused
2368 member and reduce the penalty imposed.
2369 Within ten (10) days of the date on which the
2370 decision on appeal is rendered, a copy thereof
2371 shall be sent by registered mail to the last
2372 known address of each of the following
2373 parties: the accused member, the secretary of
2374 the constituent AGD of which he or she is a
2375 member, the chairperson of the AGD's Council
2376 on Constitution and Bylaws and Judicial
2377 Procedures, and the executive director of the
2378 AGD.

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2385 CHAPTER XV
2386
2387 Scientific Sessions
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2389 Section 1. Object:
2390 The scientific session of this AGD is established to
2391 assist the dissemination of dental knowledge which
2392 shall serve to improve the health of the public and to
2393 upgrade the science and art of dentistry.
2394

2395 Section 2. Time and Place:
2396 The scientific session of this AGD shall be held annually
2397 at a time and place selected by the Board. The House of
2398 Delegates shall have a right to reject a particular time or
2399 location for a scientific session, but must do so at least
2400 four (4) years in advance of the proposed session.
2401

2402 Section 3. Management and General Arrangements:
2403 The management of the scientific sessions shall be
2404 under the direction of the Annual Meetings Council in
2405 accordance with the Board policy.
2406

2407 Section 4. Admission:

2408 Admission to scientific sessions at the annual meeting
2409 shall be open to all members of the dental profession,
2410 but non-members of the AGD must pay a registration fee
2411 established by the Board after consultation with the
2412 Annual Meetings Council responsible for such annual
2413 meeting.
2414

2415 CHAPTER XVI
2416
2417 Official Publications
2418

2419 Section 1. The AGD shall publish a journal and a
2420 newsletter.
2421

2422 Section 2. Other publications may be established by
2423 action of the appropriate governing body of the AGD.
2424

2425 CHAPTER XVII
2426
2427 Finances
2428

2429 Section 1. Fiscal Year:
2430 The fiscal year of this AGD shall coincide with the
2431 calendar year, beginning January 1, 2007.
2432

2433 Section 2. General Fund:
2434 The general fund shall consist of all monies received
2435 other than those specifically allocated to other funds by
2436 these Bylaws. The funds shall be used for defraying all
2437 expenses incurred by this AGD not otherwise provided
2438 for in these Bylaws. The general fund may be divided
2439 into operating and reserve divisions at the direction of
2440 the Board.
2441

2442 Section 3. Investment Fund:
2443 The Investment Fund consists of the Reserve and
2444 Project accounts and shall consist of all funds invested
2445 by the AGD. Access to this Investment Fund will require
2446 the Treasurer's and President's signatures and approval
2447 by a 3/4 vote of the Board. Funds shall be withdrawn first
2448 from the Project Account and then the Reserve Account
2449 should this become necessary.
2450

2451 Section 4. Emergency Fund:
2452 The Emergency Fund consists of \$100,000 (in 2004
2453 dollars) plus accrued interest and is not to be utilized
2454 unless an emergency has caused the operations
2455 account to fall below acceptable levels. Access to the
2456 Emergency Fund will require both the Treasurer's and
2457 President's signatures.
2458

2459 Section 5. Advocacy Fund:
2460 The Advocacy Fund shall consist of all funds contributed
2461 to the AGD Advocacy Fund. The Legislative and
2462 Governmental Affairs and Dental Practice Councils shall
2463 have input on requests and recommendations for
2464 distribution of the funds with final approval of the Board.
2465

2466 CHAPTER XVIII
2467
2468 Indemnification
2469

2470 Section 1. Each officer, trustee, regional director,
2471 council member, committee member, task force
2472 member, employee, and other agent of the AGD, who
2473 was or is a party to any action suite or proceeding by
2474 reason of fact that he or she is or was an officer, trustee,
2475 regional director, council member, committee member,
2476 task force member, employee or agent of the AGD shall
2477 be held harmless and indemnified against all costs,
2478 expenses, attorneys' fees, judgments, fines and
2479 amounts paid in settlement actually and reasonably
2480 incurred by such person in connection with such action,

2481 suit or proceeding, if such person acted in good faith
2482 and in a manner he or she reasonably believed to be in,
2483 or not opposed to, the best interests of the AGD, and,
2484 with respect to any criminal action or proceeding, had
2485 no reasonable cause to believe his or her conduct was
2486 unlawful, provided that no indemnification shall be made
2487 in respect to any claim, issue or matter as to which such
2488 person shall have been adjudged to be liable for
2489 negligence or misconduct in the performance of his or
2490 her duty to the corporation, unless, and only to the
2491 extent that the court in which such action or suit was
2492 brought shall determine upon application that, despite
2493 the adjudication of liability, but in view of all the
2494 circumstances in the case, such person is fairly and
2495 reasonably entitled to indemnity for such expenses as
2496 the court shall deem proper. The indemnification
2497 provided by this chapter shall insure to the benefit of the
2498 heirs, executors, and administrators of such person
2499 entitled to the indemnification under this chapter.
2500
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2502
2503 CHAPTER XIX
2504 Amendments
2505

2506 Section 1. The Bylaws may be amended by an
2507 affirmative vote of two-thirds (2/3) of the delegate
2508 members present and voting at the annual meeting of
2509 the House of Delegates, provided that the substance of
2510 all proposed changes have been published to AGD
2511 members at least 30 days before said meeting on the
2512 AGD Web site and links to the proposed changes will be
2513 headlined thereon.
2514
2515 Section 2. Amendments of these Bylaws shall be
2516 proposed only by the Board, the Constitution and
2517 Bylaws and Judicial Procedures Council, any
2518 constituent or component AGD, or any twenty-five (25)
2519 active or emeriti members, provided submission is made
2520 to the secretary at least sixty (60) days but not more than
2521 one hundred and twenty (120) days prior to the annual
2522 meeting of the House of Delegates.
2523
2524 Section 3. The secretary shall be responsible for
2525 ensuring the timely updating of the Web site of the
2526 proposed amendments at least thirty (30) days prior to
2527 said meeting and ensure that AGD publications include
2528 written announcement of the location of proposed
2529 Bylaws statements.

Filing Fee \$10.00

FORM NP-1

2

ARTICLES OF INCORPORATION UNDER THE GENERAL NOT FOR PROFIT CORPORATION ACT

(These Articles Must Be Filed in Duplicate)

(Do Not Write in This Space)

Date Paid 8-2-52 Filing Fee \$ 15.00 Clerk

To EDWARD J. BARRETT, Secretary of State, Springfield, Illinois.

We, the undersigned,

(Not less than three)

Table with 5 columns: Name, Number, Street, Address City, State. Rows include A.L. Inab, D.D.S., M.V. Weclaw, D.D.S., J.D. Hershiner, D.D.S., Joseph C. Ellis, D.D.S., and Victor T. Weclaw, D.D.S.

being natural persons of the age of twenty-one years or more and citizens of the United States, for the purpose of forming a corporation under the "General Not For Profit Corporation Act" of the State of Illinois, do hereby adopt the following Articles of Incorporation:

- 1. The name of the corporation is: The Academy of General Dentistry, Inc. 1513 15
2. The period of duration of the corporation is: Perpetual (Please state "perpetual" or a definite number of years)
3. The address of its initial Registered Office in the State of Illinois is: 8500 Stony Island Street in the City of Chicago (17) County of Cook and (Zone) the name of its initial Registered Agent at said Address is: A.L. Inab, D.D.S.
4. The first Board of Directors shall be five in number, their names and addresses being as follows: (Not less than three)

PAID AUG 2 1952

Edward J. Barrett Secretary of State

Table with 5 columns: Name, Number, Street, Address City, State. Rows include A.L. Inab, D.D.S., M.V. Weclaw, D.D.S., J.D. Hershiner, D.D.S., Joseph C. Ellis, D.D.S., and Victor T. Weclaw, D.D.S.

- 5. The purpose or purposes for which the corporation is organized, are: To establish an organization of general practitioners of dentistry to promote and maintain high standards in the general practice of dentistry; To encourage and assist young men and women in preparing, qualifying, and establishing themselves in the general practice of dentistry; To assist in providing postgraduate study courses for general practitioners and to encourage and assist dentists in participating in such training; To promote the science and art of dentistry and the betterment of dental health.

3

(NOTE: Any special provision authorized or permitted by Statute to be contained in the Articles of Incorporation, may be inserted above.)

(INCORPORATORS MUST SIGN BELOW)

A. L. Kunt D.D.S.
J. Wesley
R. M. ...
...
...

Incorporators.

ACKNOWLEDGMENT

STATE OF ILLINOIS,
County of Cook, } ss.

I, _____, a Notary Public do hereby certify that on the _____ day of _____, 19____, _____ (Names of Incorporators)

personally appeared before me and being first duly sworn by me severally acknowledged that they signed the foregoing document in the respective capacities therein set forth and declared that the statements therein contained are true.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year above written.

PLACE
(NOTARIAL SEAL)
HERE

R. Medley

Notary Public

3326 277975

FORM NP-1

ARTICLES OF INCORPORATION

under the

GENERAL NOT FOR PROFIT CORPORATION ACT

of

The Academy of General Dentistry

FILLED

AUG 2 - 1952

Edward J. ...
Sec'y of State

(These Articles Must Be Executed and Filed in Duplicate)

Filing Fee \$10.00

(4968) 7