

**Questions and Answers  
for  
Intermediary Fire Department Billing Service  
Arkansas Rural Risk Underwriting Association RFP**

Q1.	A potential respondent to the RFP has asked for additional information and requested specific details surrounding the current program.
A1.	As stated in the RFP, the ARRUA board is requesting proposals from individuals, companies, or groups who are interested in contracting to fulfill the statutory requirements of supporting fire departments in their mailing programs to collect their subscription fees. While the cost of the mailings may be one factor, it is certainly not the only factor the Board is interested in. Please see Sections. 1.6, C, D, and E; and 2.2 for additional information which we believe clarifies the Board's intent and interests when reviewing submitted RFPs.
Q2.	Section 1.6 D (d) Please confirm that this is referring to the billing process for use by the fire departments and not the invoicing from the intermediary to ARRUA
A2.	Although you may want to respond to both, this section refers to the Intermediary's invoicing process to ARRUA.
Q3.	Section 1.6 E (b) Will funding be made available from ARRUA to develop and/or maintain fire department databases at the individual fire department level?
A3.	Not necessarily. The statute only states that the assessment is for the "expense of mailing fire department renewal subscription notices." It would be up to the Proposer to ascertain whether this might be a service they would want to engage in with individual fire departments to aid and/or support them in their ability to collect subscription fees. Whether or not such a service would be included within the service they provide to the respective fire departments, how that might be funded, and whether or not the Proposer chooses to include such ideas and options within the submitted Proposal is ultimately the determination of the Proposer and subsequently subject to review by the ARRUA board.