

**ARKANSAS INSURANCE DEPARTMENT**  
**Risk Management Division**  
1 Commerce Way, Suite 504  
Little Rock, Arkansas 72202-2087  
Phone: (501) 371-2690 Fax: (501) 371-2842  
Email: [insurance.risk.management@arkansas.gov](mailto:insurance.risk.management@arkansas.gov)  
Website: [www.insurance.arkansas.gov](http://www.insurance.arkansas.gov)



## **CYBER INCIDENT AND EVENT CLAIMS REPORTING ARKANSAS MULTI-AGENCY INSURANCE TRUST PLAN**

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**REPORT ALL CYBER INCIDENTS AND EVENTS  
IMMEDIATELY TO:**

**BXS Insurance**

**Monday through Friday 8:00 AM To 4:30 PM Claims Reporting  
(501) 664-7705 or 1-800-358-7741**

**Email: [ar.cyberclaims@bxsi.com](mailto:ar.cyberclaims@bxsi.com)**

**After Hours & Holiday Claims Reporting (501) 664-9252  
Mobile phone and Land Line phone numbers must be provided**

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## **IMPORTANT REQUIREMENTS**

PROMPT REPORTING IS A POLICY COVERAGE REQUIREMENT  
THAT ALSO SERVES TO REDUCE COST AND EXTENT OF LOSS.

- Immediately forward all briefs, motions, summons, and complaints from any claimant's attorney, or any other source, to the claim office of BXS Insurance.
- Incidents that are not reported in a timely manner may be denied.
- Cooperation, assistance, submission, execution, consent, etc., with the claim office, adjusters and underwriters is mandatory.
- Failure to submit requested information to the claim adjuster or claims manager on a timely basis may cause a claim to be denied.
- Immediately report all events which involve compromised data or systems.
- Cash claim checks in a timely manner.